



Notification Procedure for Pollution Incidents - PIRMP

Pollution Incident Response Management Plan

This document is to be viewed in conjunction with Emergency Response Plan (PLAN003), Incident Management Plan (ER-P-IMP-100)

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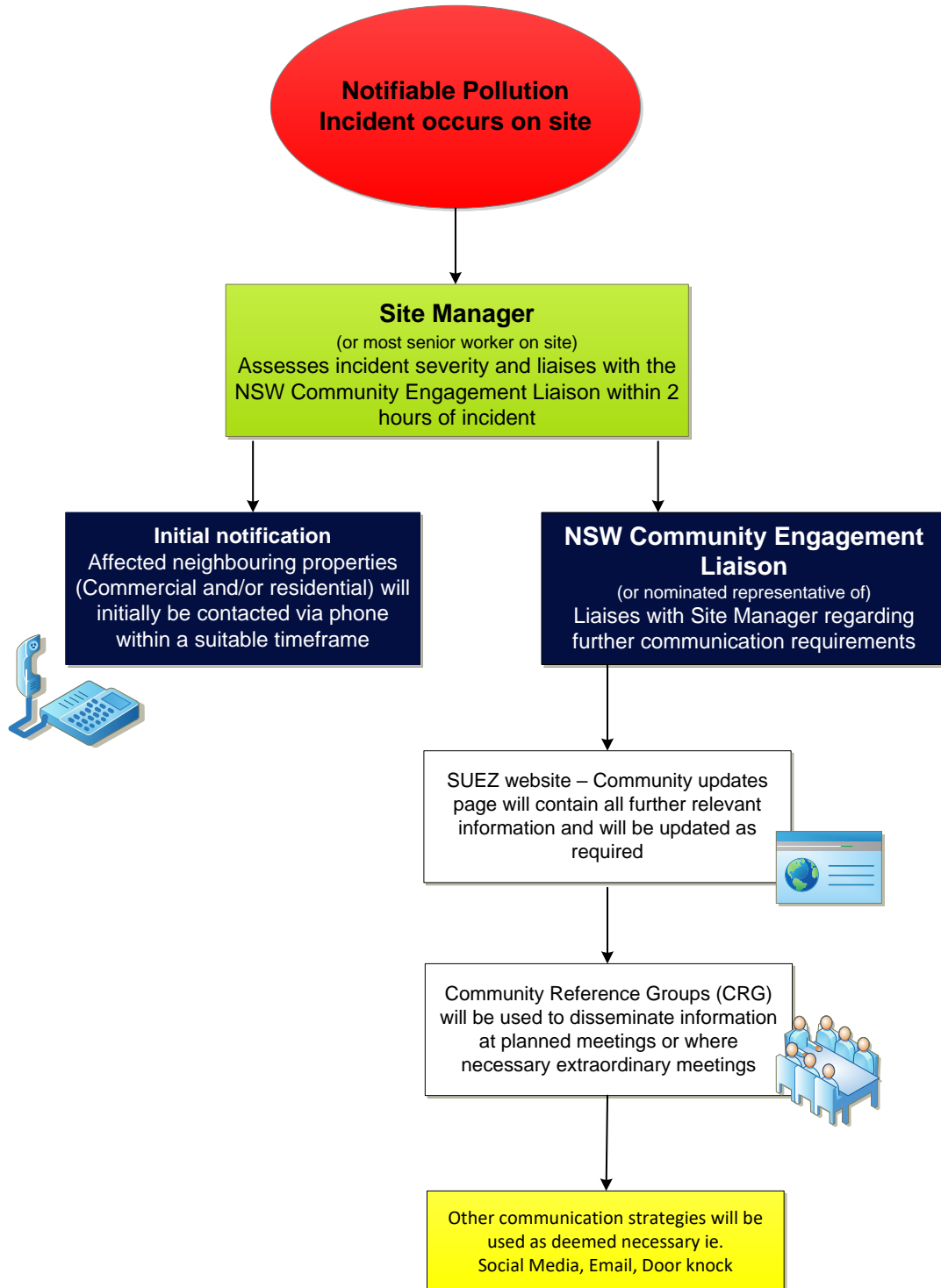
When a pollution incident occurs on site

1. Immediately engage in harm minimisation measures / spill containment as per procedures documented in the site Emergency Response Plan (ERP) or Incident Management Plan (IMP)
2. If the incident presents an immediate threat to human health or property contact emergency services on **000** immediately
3. Assess the level of actual or potential pollution and decide whether the incident is a '**notifiable**' incident
4. If the incident is considered '**notifiable**' the following agencies must be notified immediately in listed order:

4.1 NSW EPA		131 555	
4.2 Ministry of public health unit			
Prospect Water Filtration Plant	(South Western Sydney LHD)	Business Hours:	(02) 9794 0855
		After Hours (ask for public health officer on call)	(02) 8738 3000
Kooragang Industrial Water Scheme	(Hunter New England LHD)	Business Hours:	(02) 4924 6477
		After Hours (ask for public health officer on call)	(02) 4924 6477
4.3 SafeWork NSW		131 050	
4.4 Local Council –			
Kooragang Industrial Water Scheme	<i>City of Newcastle</i>		(02) 4974 2000
Prospect Water Filtration Plant	<i>Fairfield City Council</i>		(02) 9725 0222
4.5 NSW Fire and Rescue (if not previously contacted)		000	

Communicating with Neighbours

The following flowchart illustrates the actions to be taken in the event of a 'notifiable' pollution incident occurring on a SUEZ site:



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Communicating with Neighbours – Actions to be taken:

1. Site/Plant Manager upon becoming aware of a notifiable pollution incident assesses the severity of the incident with regard to impact on neighbouring properties
 - a. Consider the following
 - i. Does the pollution incident have the potential to affect one or more neighbouring properties?
 - ii. How will it affect them (including long and short term effects)?
 - iii. What actions need to be taken by the neighbouring properties to protect them from harm?
 - b. Site/Plant Manager contacts the NSW Community Engagement Liaison within two hours of the incident occurring and informs of the incident & possible impact on neighbouring properties
2. Site/Plant Manager contacts the neighbouring properties deemed necessary and provides them with the following information relevant to the pollution incident:
 - a. What has happened?
 - b. The Health and Safety implications for them
 - c. Corrective Actions which have been activated to minimise the harm/prevent further harm
 - d. What to expect?
 - e. Information on the SUEZ website 'community updates' page for future updates
 - f. His/Her contact details for further queries/concerns
2. NSW Community Engagement Liaison liaises with Site/Plant Manager and provides updates through the following communication channels as required:
 - a. SUEZ website on the 'Community updates' page. (Updates controlled by the NSW Community Engagement Liaison).
 - b. As needed, other communication strategies will be employed to inform nearby properties and the wider community of important information related to any incident as a result of SUEZ transport of trackable waste.